

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Monday, July, 25, 2022
888 Main Rd
Open Session - School Library at 6:00 p.m.
APPROVED MINUTES**

Members of the public will be able to attend this meeting in person or by joining the virtual/remote conference using the following link:

Join Zoom Meeting <https://us04web.zoom.us/j/79632875970?pwd=nZJ7VbUbuUV-AFOEMIIJXYHDYeP-7j.1>

Meeting ID: 796 3287 5970 Passcode: Wc8MDZ

Board members present: Kirstin Purinton, Mike Thielke, Brett Goldstein, Sara Sorensen. Administrator of Business Services present: Sue Cornell, Principal/Curriculum director present: Tim Verboomen

- I. **Call to Order, Roll Call Vote and Pledge of Allegiance** - Board president Kirstin Purinton called the meeting to order at 6:00 pm. Roll call vote. Thielke-aye, Goldstein-aye, Purinton-aye, Sorensen-aye. Approved 4-0
- II. **Approval of the Agenda** - one correction was noted: date from 7/5/2022 to 7/15/2022. **MSP(Theilke/Goldstein)** To approve minutes for 7/15/2022 with corrected date. Approved 4-0
- III. **Approval of the Minutes of the Regular Board Meeting on 06/27/2022 and 7/15/2022 the Board Legal Workshop.** **MSP (Thielke/Purinton)** to approve the minutes from 6/27/2022 and 7/15/2022. Approved 3-0 Goldstein abstained.
- IV. **Communications** - Sue Cornell proposed the addition of an agenda item for recommended future discussion items. The district received an official plaque for the Green Ribbon School award.
- V. **Public Comment Period** - none.
- VI. **Hear Annual Seclusion and Restraint Report - Act 126** - Mr. Verboomen reported that zero (0) restraints and zero (0) seclusions were reported during the 2021-22 school year.
- VII. **Discussion and potential action regarding Covid-19 mitigation protocols** - Sue Cornell shared that Door County is in the red/high zone, and Tim Verboomen noted work was started on general infectious spread protocol guidelines.
- VIII. **Committee Reports**
 - **Employee Relations** - Handbook proposals as a working document. Later agenda item. Other staffing proposals of individual contracts later in agenda.
 - **Curriculum and Instruction** - Mr. Verboomen proposed using Wisconsin Virtual School Academy to offer online high school math classes by a certified instructor because the District wasn't able to hire a math teacher, WSA also offers a wide array of elective classes, including honors classes and Spanish, and many other classes. The committee discussed the Tech Ed requirements for graduation. What is Tech Ed? Need to define this. Tim will investigate the credit restructuring.
 - **Buildings and Grounds** - Mrs. Cornell is working with governmental agencies for the Clean Bus Program to help the district move forward with the application process. Four exterior doors were replaced and painted on the school building. All new countertops but the science room are installed. Site surveyors are working on the drainage issue. The district received pricing from Electrical Synergies for electrical needs in the shop area. There was an inquiry about the server room fans. Mr. Verboomen shared the progress on switching rooms within the building.

- IX. Fund 46 Transfer** - Fund 46 allows a school district to set aside funds for planned future property and building improvements without impacting the Fund Balance. Mrs. Cornell worked with Baird and completed 95% of the paperwork for the annual audit; the District will have approximately a \$36,000 surplus at the end of this fiscal year. Baird recommended transferring \$25,000 to Fund 46. **MSP(Goldstein/Thielke)** to transfer \$25,000 into Fund 46. Approved 4-0
- X. Handbooks** - The Student Handbook was tabled until the next meeting. **MSP(Goldstein/Purinton)** to approve the updated Washington Island School District Employee Handbook. Approved 4-0
- XI. Approve Payment of Bills and Journal Entries** - **MSP(Thielke/Goldstein)** to approve payment of bills for the months of June and July in the amount of \$95,525.41 and the journal entries. Approved 4-0.
- XII. Adoption of District Curriculum Standards for the 2022-2023 School Year** - Mr. Verboomen verified that the board has access to the curriculum schedule and curriculum mapping. **MSP(Goldstein/Sorensen)** to adopt the District Curriculum Standards for the 2022-2023 school year. Approved 4-0
- XIII. PI 26 Academic Career Planning Multi-Year Plan** - The ACP plan includes preparing students with programs such as ASVAB, ACT, and Xello as the state requires and uses the test results to assist students for post graduation plans. **MSP(Thielke/Sorensen)** to approve the PI-26 Academic Career Planning Multi-Year Plan. Approved 4-0
- XIV. ECCP Program** - The district is asking the board to approve students enrolling in the Early College Credit Program for 9-12th graders. These are semester long classes at the four year state university level. The cost is similar to NWTC classes that have been offered to the district in the past. The board discussed the particulars of the state statute and policy which requires a student to reimburse the district if the class failed and its legality. **MSP(Thielke/Sorensen)** to approve the ECC Program for the fall of 2022. Approved 4-0
- XV. Individual Teaching Contracts** - Sue Cornell informed the board that there have been no applicants for the high school math teaching position. Mr. Verboomen proposed offering the high school math classes online with a credentialed teacher while also having a support teacher in the room during the class. This support teacher also would be working to receive licensure to teach middle school math. **MSP(Thielke/Purinton)** to approve the individual contract for Marisa Kehren for the position of middle school math teacher and high school math resource instructor. Approved 3-1.
- XVI. Electrical Work in Tech Room** - The board discussed the cost of the electrical work bid from Electrical Synergies. Brett Goldstein expressed concerns that the cost would be excessive when the district is struggling to fill teaching positions for core subjects, particularly math. Sara Sorensen noted that one is not taking money from the other. They are separate entities in the budget. Mr. Verboomen shared that the work would need to be completed for a fully operational shop area for the coming school year. **MSP(Thielke/Purinton)** to approve the electrical bid from Electrical Synergies in the amount of \$13,524.29. Approve 3-1.
- XVII. Committee Meeting Calendar** - **MSP(Goldstein/Sorensen)** to approve the committee meeting calendar. Approved 4-0

Closed Session:

MSP (Thielke/Sorensen) to move into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) (f) at 7:28 pm. Purinton-aye, Thielke-aye, Goldstein-aye, Sorensen-aye. Approved 4-0

See Closed Session Minutes 7-25-2022

MSP(Goldstein/Thielke) to return to open session at 8:49 pm. Roll call vote. Purinton-aye, Thielke-aye, Goldstein-aye, Sorensen-aye. Approved 4-0

Open Session:

Potential action regarding individual administrative contract

Potential action regarding individual teaching contract

MSP(Goldstein/Thielke) to approve a pay increase based upon a reevaluation of the Business Administrator and the Principal/Curriculum Director roles and duties, the board is reassigning economic parity to the two roles. As such the Administrator of Business will receive an increase in salary to establish that parity. Approved 4-0

M (Purinton) to rescind and reissue Leila Nehlen's teaching contract, then Purinton struck her motion to make way for a motion with specific FTE amounts.

(MSP Purinton/Thielke) to rescind the previously approved .40 FTE contract with Leila Nehlsen, and to reissue mutually agreed upon .125 FTE teaching contract . Approved 4-0

MSP(Purinton/Goldstein)To approve hiring Mary Grezelak at a .375 of full time equivalency. Approved 4-0

MSP(Goldstein/Thielke) to adjourn the meeting at 8:52 pm. Approved 4-0.